

Virtual City Council Meetings Details

Due to the Covid-19 “Coronavirus” pandemic, regular and special meetings of the City Council will continue to be held in a “virtual” meeting room. This will allow for safe participation by elected officials, departmental managers, and any citizen interested in attending.

Cisco WebEx hosts the virtual Council Chamber. Join the meetings using the information shown below.

Visit the [City Council Meeting page](#) to view the agenda for upcoming meetings.

The next regular meeting of the City Council is Tuesday, December 15 at 6:30 p.m. There is also a special City Council meeting on Friday, December 18 at 7:45 a.m.

December 18, 2020 Virtual Meeting Details – Special City Council meeting

At no sooner than 7:35 a.m., visit the Cisco WebEx meeting site by clicking the link below.

<https://bit.ly/MattoonCC201218>

Meeting number (access code): 126 116 4227

Meeting password: 20819

Additional Instructions

Join meetings by telephone by **dialing 415-655-0001** and use the **meeting number** and **password** shown above.

Participants should be muted when initially connected to the meeting.

If you wish to be heard during the public comment portion of the meeting or wish to comment during the discussion period on an open motion, you need to send your comments in advance to the City Clerk’s office. Your comments will be read into the record, or you will be called upon to speak at the appropriate time. Contact the City Clerk’s office before 4:00 p.m. the day of the meeting by calling 217-235-5654 or by sending an e-mail to cityclerk@mattoonillinois.org. NOTE: All those speaking during the meeting must first identify themselves by providing their full name for the record.

CITY OF MATTOON, ILLINOIS
SPECIAL CITY COUNCIL AGENDA
December 18, 2020
7:45 AM

7:45 AM BUSINESS MEETING

Pledge of Allegiance

Roll Call

Electronic Attendance

NEW BUSINESS

1. Motion – Approve Council Decision Request 2020-2082: Awarding the bid in the amount of \$120,000 from Mattoon Area Industrial Development (MAID) for the parking lot located at 1100 Broadway Avenue; and directing the City Attorney to prepare all documents necessary for the sale of the parking lot located at 1100 Broadway Avenue. (Owen)

2. Motion – Adopt Resolution No. 2020-3115: Approving the continuance of a Local State of Emergency due to the virus (Coronavirus COVID-19). (Owen)

Adjourn

NEW BUSINESS:

City of Mattoon Council Decision Request

MEETING DATE: 12/18/2020 CDR NO: 2020-2082

SUBJECT: Bids for Parking Lot at 1100 Broadway Ave.

SUBMITTAL DATE: 12/15/2020

SUBMITTED BY: Kyle Gill, City Administrator

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 12/15/2020
Date

EXHIBITS: Parking Lot Bids (2)

EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$0	BUDGETED: \$0	REQUIRED: \$0

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to accept the proposed bid from MATTOON AREA INDUSTRIAL DEVELOPMENT (MAID) in the amount of \$120,000; and to direct the City Attorney to prepare all documents necessary for the sale of the parking lot located at 1100 Broadway Avenue.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

The City has leased the parking lot to Mattoon Area Industrial Development (MAID) for several years and MAID owns the building just North of the parking lot. Blue Cross Blue Shield has leased the building owned by MAID and are relocating to the Coles Centre Subdivision in Spring of 2021. MAID is proposing to sell the building once the lease is terminated and would like to purchase the parking lot to make sure there is ample parking for the building they are looking to sell. The City was approached on the possibility of selling the parking lot, so the City placed a legal notice in the Journal Gazette on November 10, 17 & 24, 2020 accepting bid proposals for the property.

The City received two bid proposals that are exhibits to this CDR.

Mattoon Area Industrial Development	\$120,000.00
Todd Fuller	\$12,144.00



Mattoon Area Industrial Development

To the City Council of Mattoon, Illinois

The board of Mattoon Area Industrial Development Corporation has authorized a bid in the amount \$120,000 for the parking lot at 1100-1112 Broadway Avenue. The Legal description is Lots nine (9) through twelve (12) of Block 122 of the original town of Mattoon, no the City of Mattoon, Coles County, Illinois.

Please accept this cashier's check for \$12,000 as a deposit, should our bid be accepted.

Thank you for your time and we look forward to hearing from you.

Sincerely,

A handwritten signature in blue ink that reads "Alex Hagen". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Alex Hagen, CPA

MAID Treasurer

LAND TRUST 5133 WASHINGTON BANK
TOTAL Bid \$ 12,144 x 10% \$ 1214.40

Contact T. Fuller 217-273-5011

P.O. Box 65

WASHOON ILL 61938

Thank you

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2020-3115

DECLARATION OF LOCAL STATE OF EMERGENCY

State of Illinois
County of Coles
City of Mattoon

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, J. Preston Owen, the Mayor Pro-Tem of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, December 18, 2020, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, J. Preston Owen, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

J. Preston Owen, Mayor Pro-Tem
City of Mattoon, Coles County, Illinois

NOTARY ACKNOWLEDGMENT

On this 18th of December, 2020, personally appeared the above-named J. Preston Owen and acknowledged the foregoing to be his free act and deed, before me.

Notary Public

My Commission Expires: 06-10-2023

(Seal)

Print Susan J. O'Brien

Nothing follows